



Jan Stone, MA, LPCC, NCC

A Mindfulness Approach to Individual and Couples Counseling and Psychotherapy
3900 Juan Tabo NE, Albuquerque NM 87111
(505) 610-9214 FAX: (505) 298-3939

ELECTRONIC PAYMENT AUTHORIZATION

Please note, a credit card is required to hold the first intake appointment. For ongoing sessions, a credit card is also required to be on file for the following reasons:

- Session payment
- Appointment cancelled with less than one business day notice
- No Show (failure to keep the appointment).

The credit card system used for this counseling therapy practice is HIPAA compliant and secure, allowing for credit, debit, or HSA/FSA cards. The original credit card used will be the one used for further sessions unless Jan Stone, M.A., L.P.C.C. is notified otherwise. Payment is due at the time of session. No-show appointments and appointments cancelled after the 24-hour cancellation policy will be charged \$50.00 per occurrence. By signing below, you are authorizing Jan Stone, to charge the credit card on file due to the above reasons.

Signature: _____ **Date:** _____